

MEETING MINUTES

A. CALL TO ORDER

Board President Solomon called the Regular meeting of the Governing Board to order at 6:02 PM.

B. ROLL CALL: Rachele Haddoak, Donna Robert, Ernesto Smith, Suzan Solomon, Isaiah Talley

Board members Haddoak, Robert, Solomon, and Talley were present.

Board member Smith joined from 6009 Milam Road, Denton, TX 76207.

Cabinet members Avanesyans, Montemayor, Peattie, and Hernandez were present.

C. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

There were no public comments.

D. ADJOURN TO CLOSED SESSION

Adjourned to Closed Session at 6:03 PM.

1. Pursuant to Government Code section 54957.9: Potential Litigation: Case 23/24-14

2. Pursuant to Government Code Section 54957: Public Employee- Possible Employment/Discipline/Dismissal/Release/Complaint of an Employee

3. Pursuant to Government Code Section 54957.6: Labor Negotiations - Negotiator for the District Amanda Montemayor, Assistant Superintendent, Human Resources

E. RECONVENE TO OPEN SESSION

Board members returned to Regular Session at 7:00 PM.

F. REPORT OUT OF CLOSED SESSION

On motion of Talley seconded by Robert, the Board voted unanimously to adopt the written charges for dismissal and the Notice of Immediate Suspension and Intention to Dismiss certificated employee No. 0000033883.

Vote: 5 - 0

Haddoak - Aye

Robert - Aye

Smith - Aye

Solomon - Aye

Talley - Aye

On motion of Talley, seconded by Haddoak, the Board voted unanimously to dismiss certificated employee No. 0000034519.

Vote: 5 - 0

Haddoak - Aye

Robert - Aye

Smith - Aye

Solomon - Aye

Talley - Aye

G. PLEDGE OF ALLEGIANCE

Superintendent Hernandez led the Pledge of Allegiance.

H. APPROVAL OF THE AGENDA

Agenda approved.

Motion: Talley / Seconded: Robert

Vote: 5 - 0

Haddoak - Aye
Robert - Aye
Smith - Aye
Solomon - Aye
Talley - Aye

I. APPROVAL OF MINUTES

1. Consideration of Approving the Minutes of the Regular Meeting of June 11, 2024

Minutes approved.

Motion: Robert / Seconded: Haddoak

Vote: 5 – 0

Haddoak - Aye

Robert - Aye

Smith - Aye

Solomon - Aye

Talley - Aye

J. GOVERNING BOARD AND SUPERINTENDENT'S ANNOUNCEMENTS

- Board President Solomon visited the Extended School Year program hosted at Peachland Elementary and enjoyed seeing children engaged in the play yard and the classroom. Thank you to all staff members who are supporting the program;
- Superintendent Hernandez thanked the teachers and administrators who recently participated in the curriculum alignment days;
- Assistant Superintendent of Instructional Services Kate Peattie shared 87 teachers along with site administrators came together for two days to create rigorous assessments for ELA-aligned teaching and learning across the District. Thank you to all who participated.

K. PUBLIC COMMENTS

NTA President Melanie Musella thanked the Governing Board and administration for the recent curriculum alignment work with Orenda. The teaching staff is grateful for the valuable time working on assessments and the ability to collaborate with colleagues.

L. CONSENT CALENDAR

1. Removal of Items From the Consent Calendar

No items removed.

2. Consideration of Approving Items on the Consent Calendar

Consent Calendar approved. Board President Solomon thanked the Music Makers PTA for the recent \$25K donation for the District's music program.

Motion: Talley / Seconded: Haddoak

Vote: 5 – 0

Roll call vote:

Haddoak - Aye

Robert - Aye

Smith - Aye

Solomon - Aye

Talley - Aye

3. Consent Calendar- Business Services

- Consideration of Approving Purchase Orders, B Warrants and Payroll Warrants**
- Consideration of Approving Gift Report #23/24-20**
- Consideration of Approving District Recurring Contracts**

4. **Consent Calendar- Human Resources**
 - i. **Consideration of Approving Personnel Report #23/24-22**
5. **Consent Calendar- Administrative Services**
 - i. **Consideration of Approving Executive Assistant's Attendance to the One-Day CSBA Executive Assistant Program on December 4, 2024 in Anaheim, CA**

M. STAFF REPORTS

1. Staff Reports- Curriculum/Instructional Services

- i. **Consideration of Approving the 2024-25 Local Control Accountability Plan (LCAP)**
The LCAP was developed in consultation with educational partners including teachers, principals, administrators, other school personnel, local bargaining units, parents, and students. It was reviewed by two advisory committees including parents of students in the unduplicated pupil group. The Governing Board also reviewed the LCAP during the June 11, 2024 meeting.

Item approved.

Motion: Haddoak / Seconded: Talley

Vote: 5 – 0

Roll call vote:

Haddoak - Aye

Robert - Aye

Smith – Aye

Solomon - Aye

Talley - Aye

- ii. **Consideration of Approving the Local Performance Indicators**

The Local Performance Indicators are a self-assessment required along with LCAP that support local educational agencies in measuring and reporting their progress within the appropriate priority area.

Item approved.

Motion: Robert / Seconded: Talley

Vote: 5 – 0

Roll call vote:

Haddoak - Aye

Robert - Aye

Smith – Aye

Solomon - Aye

Talley - Aye

- iii. **Consideration of Approving IXL Learning Contract for Grade 6 Math**

IXL is an online personalized learning platform utilized by 6th grade students to reinforce and practice grade-level math skills. Teachers reported that the program was engaging, aligned with their math curriculum, and effective in strengthening student outcomes.

Item approved.

Motion: Talley / Seconded: Haddoak

Vote: 5 – 0

Roll call vote:

Haddoak - Aye

Robert - Aye

Smith – Aye

Solomon - Aye
Talley – Aye

2. Staff Reports- Business Services

i. Consideration of Approving the 2024-2025 Fiscal Year Adopted Budget

The District prepared its 2024-2025 budget based on information in the budget guidelines adopted by the Board and the latest information about the State budget contained in the Governor's May Revise.

Item approved.

Motion: Haddoak / Seconded: Robert

Vote: 5 – 0

Roll call vote:

Haddoak - Aye

Robert - Aye

Smith – Aye

Solomon - Aye

Talley – Aye

ii. Consideration of Awarding Electrical Repairs Due to Fire in Classroom #7 at Old Orchard Elementary

The District invited three contractors to job-walk the electrical scope of work in room 7 and provide the District with quotes. The lowest bidder was Bear State Electric.

Item approved.

Motion: Talley / Seconded: Robert

Vote: 5 – 0

Roll call vote:

Haddoak - Aye

Robert - Aye

Smith – Aye

Solomon - Aye

Talley – Aye

iii. Consideration of Awarding Fire/Smoke Remediation & Rebuild Classroom #7 at Old Orchard Elementary

The District invited three general contractors to job-walk the second phase, scope of work in room 7 to provide the district with quotes and the lowest bidder was KNK Construction.

Item approved.

Motion: Haddoak / Seconded: Talley

Vote: 5 – 0

Roll call vote:

Haddoak - Aye

Robert - Aye

Smith – Aye

Solomon - Aye

Talley - Aye

iv. Consideration of Approving Purchase of COLBi- Quality Bidders' Online Pre-Qualification and Vetting Services

COLBI-Quality Bidders is an online automated contractor providing pre-qualification and vetting services. They ensure contractors have valid licenses and all necessary paperwork submitted to remain in compliance with California regulations. They also

maintain & update the District's CUPCCAA list.

Item approved.

Motion: Talley / Seconded: Robert

Vote: 5 – 0

Roll call vote:

Haddoak - Aye

Robert - Aye

Smith – Aye

Solomon - Aye

Talley - Aye

v. Consideration of Renewing Consulting Contract with Eide Bailly for Business Services

Eide Bailly will assist in the completion of the required forms for federal and state financial reporting program compliance, accounting for restricted programs, construction/fixed assets, cash flow, multi-year projections, collective bargaining negotiations, and general business staff training.

Item approved.

Motion: Robert / Seconded: Haddoak

Vote: 5 – 0

Roll call vote:

Haddoak - Aye

Robert - Aye

Smith – Aye

Solomon - Aye

Talley - Aye

vi. Consideration of Approving the Newhall School District Transportation Plan for 2024-2027

The plan describes the services in the current year and outlines the services it will plan in the next two fiscal years. The plan includes how services are accessible to pupils with disabilities, homeless children, and foster youth, and describes how unduplicated students would be able to access home-to-school transportation at no cost.

Item approved.

Motion: Talley / Seconded: Haddoak

Vote: 5 – 0

Roll call vote:

Haddoak - Aye

Robert - Aye

Smith – Aye

Solomon - Aye

Talley - Aye

vii. Consideration of Approving the 2024-2025 Consolidated Application

The Consolidated Application is used by the California Department of Education to distribute funds from various Federal programs to county offices, school districts, and charter schools throughout California.

Item approved.

Motion: Haddoak / Seconded: Talley

Vote: 5 – 0

Roll call vote:

Haddoak - Aye

Robert - Aye
Smith - Aye
Solomon - Aye
Talley - Aye

viii. Consideration of Adopting Resolution #23/24-26: Education Protection Account (EPA) FY 2024-2025

The District is required to determine the use of the Education Protection Account (EPA) funds. Staff recommends all funds be used for instructional purposes.

Item approved.
Motion: Talley / Seconded: Robert
Vote: 5 – 0
Roll call vote:
Haddoak - Aye
Robert - Aye
Smith - Aye
Solomon - Aye
Talley - Aye

ix. Consideration of Approving Resolution #23/24-27: Designating Certain General Funds as Committed Fund Balance for FY 24-25

The District must consider committing all reserves in excess of twice the economic uncertainty amount of 3% required by the State. Committed funds may be taken out of a committed status by a subsequent Board resolution, but until that time, the funds may only be expended for the purposes included in the resolution.

Item approved.
Motion: Robert / Seconded: Talley
Vote: 5 – 0
Roll call vote:
Haddoak - Aye
Robert - Aye
Smith - Aye
Solomon - Aye
Talley - Aye

x. Consideration of Approving Resolution #23/24-28: Temporary Inter-fund Cash Borrowing for FY 24-25

Transfers are primarily done for temporary borrowing between funds for cash flow purposes. Funds that are transferred back to the original fund when State and/or Federal funds are deposited into the General Fund. This is a common practice for school districts.

Item approved.
Motion: Talley / Seconded: Haddoak
Vote: 5 – 0
Roll call vote:
Haddoak - Aye
Robert - Aye
Smith - Aye
Solomon - Aye
Talley - Aye

xi. **Consideration of Approving Authorization Allowing Assistant Superintendent, Business Services and Director of Fiscal Services to Make Inter-Fund Cash Transfers for Fiscal Year 2024-2025**

During normal business operations, certain routine inter-fund accounting activities take place and necessitate the need for cash transfers. The amount of any single inter-fund cash transfer shall not exceed the approved budgeted amount. This is a permanent transfer of cash between funds and usually occurs at the end of the fiscal year while closing the books.

Item approved.

Motion: Haddoak / Seconded: Talley

Vote: 5 – 0

Roll call vote:

Haddoak - Aye

Robert - Aye

Smith – Aye

Solomon - Aye

Talley - Aye

xii. **Consideration of Approving Declaration of Indefinite Salaries for Retroactive Pay for SY 2024-2025**

If the Governing Board wishes to be able to grant management and non-represented employees the same opportunity for retroactive pay, it is necessary to declare all management (including the Superintendent and Assistant Superintendents), Confidential, and other non-represented employees' salaries indefinite for 2024-2025. This is an annual required formality in the event of a retroactive pay adjustment. It does not indicate any intent to provide a retroactive increase.

Item approved.

Motion: Talley / Seconded: Robert

Vote: 5 – 0

Roll call vote:

Haddoak - Aye

Robert - Aye

Smith – Aye

Solomon - Aye

Talley - Aye

3. **Staff Reports- Human Resources**

i. **Consideration of Approving Workplace Violence Prevention Plan**

California employers are required to take steps to prevent and respond to workplace violence, effective July 1, 2024, by adopting a Comprehensive Workplace Violence Prevention Plan.

Item approved.

Motion: Haddoak / Seconded: Talley

Vote: 5 – 0

Roll call vote:

Haddoak - Aye

Robert - Aye

Smith – Aye

Solomon - Aye

Talley - Aye

ii. **Consideration of Approving Human Resources Board Policies - First Reading**

Board Policy 4140 approved with suggested edits and waived additional readings.

Motion: Talley / Seconded: Smith

Vote: 5 - 0

Roll call vote:

Haddoak - Aye

Robert - Aye

Smith - Aye

Solomon - Aye

Talley - Aye

Board Policy 4240 approved with suggested edits and waived additional readings.

Motion: Haddoak / Seconded: Robert

Vote: 5 - 0

Roll call vote:

Haddoak - Aye

Robert - Aye

Smith - Aye

Solomon - Aye

Talley - Aye

Board Policy 4340 approved with suggested edits and waived additional readings.

Motion: Talley / Seconded: Robert

Vote: 5 - 0

Roll call vote:

Haddoak - Aye

Robert - Aye

Smith - Aye

Solomon - Aye

Talley - Aye

Board Policy 4157 approved and waived additional readings.

Motion: Robert / Seconded: Talley

Vote: 5 - 0

Roll call vote:

Haddoak - Aye

Robert - Aye

Smith - Aye

Solomon - Aye

Talley - Aye

Board Policy 4257 approved and waived additional readings.

Motion: Robert / Seconded: Haddoak

Vote: 5 - 0

Roll call vote:

Haddoak - Aye

Robert - Aye

Smith - Aye

Solomon - Aye

Talley - Aye

Board Policy 4357 approved and waived additional readings.

Motion: Talley / Seconded: Robert

Vote: 5 - 0

Roll call vote:

Haddoak - Aye
Robert - Aye
Smith - Aye
Solomon - Aye
Talley - Aye

Administrative Regulation 4157 approved and waived additional readings.

Motion: Haddoak / Seconded: Talley

Vote: 5 - 0

Roll call vote:

Haddoak - Aye
Robert - Aye
Smith - Aye
Solomon - Aye
Talley - Aye

Administrative Regulation 4257 approved and waived additional readings.

Motion: Talley / Seconded: Haddoak

Vote: 5 - 0

Roll call vote:

Haddoak - Aye
Robert - Aye
Smith - Aye
Solomon - Aye
Talley - Aye

Administrative Regulation 4357 approved and waived additional readings.

Motion: Talley / Seconded: Haddoak

Vote: 5 - 0

Roll call vote:

Haddoak - Aye
Robert - Aye
Smith - Aye
Solomon - Aye
Talley - Aye

Administrative Regulation 4157.1 approved and waived additional readings.

Motion: Talley / Seconded: Robert

Vote: 5 - 0

Roll call vote:

Haddoak - Aye
Robert - Aye
Smith - Aye
Solomon - Aye
Talley - Aye

Administrative Regulation 4257.1 approved and waived additional readings.

Motion: Talley / Seconded: Haddoak

Vote: 5 - 0

Roll call vote:

Haddoak - Aye
Robert - Aye
Smith - Aye
Solomon - Aye
Talley - Aye

Administrative Regulation 4357.1 approved and waived additional readings.

Motion: Talley / Seconded: Robert

Vote: 5 - 0

Roll call vote:

Haddoak - Aye

Robert - Aye

Smith - Aye

Solomon - Aye

Talley - Aye

N. AGENDA ITEMS FOR UPCOMING MEETINGS OF THE GOVERNING BOARD

None.

O. ADJOURN TO SECOND CLOSED SESSION

Second Closed Session was not held.

P. ADJOURNMENT

Board President Solomon adjourned the meeting at 8:19 PM.

The next Regular Board Meeting is scheduled for July 16, 2024. Closed Session begins at 6:00 PM.
Open Session begins at 7:00 PM.



Ernesto Smith, Governing Board Clerk



Dr. Leticia Hernandez, Secretary